

COACH ACCREDITATION RE-REGISTRATION POLICY

What is Coach Re-registration?

Accreditation re-registration is a policy that requires Pony Club Australia NCAS Coaches to undertake a prescribed amount of continued education. All NCAS coaches registered with the Australian Sports Commission are required to undertake a prescribed amount of continued education. So it is with the Pony Club Australia NCAS coaches that re-registration is to demonstrate continuing participation and development of the coach. Re-registration is required to retain any rights as a PCA NCAS coach.

Why should PCA NCAS Coaches Re-register?

Re-registration is part of the continuing education of coaches. Its purpose is:

- a. to extend the knowledge and skills of coaches
- b. to provide an avenue for post education servicing
- c. to ensure that coaches are up to date with the latest techniques, coaching methods, safety issues and injury prevention information.

How Much Updating is required?

1. Accreditation re-registration begins when a coach is added to the Australian Coaching Council's (ACC's) National Register of Coaches.
2. Re-registration must be completed within the 42 years from when accreditation is granted until the date stamped on the accreditation card.
3. Each level of accreditation has its own requirements. The re-registration requirements progressively increase from Preliminary to Level 1.

Level – PRELIMINARY	Level – ONE
6 Points per 2 years	12 Points per 2 years
. 2 points minimum per year	. 4 points minimum per year
. 3 points in excess available to carry over	. 6 points in excess available to carry over

Re-registration Procedure

- 1 All coaches will receive a 'Re-registration application form and Log Activity Record' from PCAQ.
- 2 During the 2 year period Coaches will be required to keep an accurate record of their involvement in Coaching and other associated activities The re-registration Log Activity Record must be presented to PCAQ Office for verification.
- 3 On completion, the re-registration application form, log activity record and re-accreditation fee must be lodged with PCAQ NCAS Co-ordinator for review and endorsement of re-registration.
- 4 PCAQ Office is responsible for re-registration re-accreditation coaches with the Australian Coaching Council and PCA National Data Base.

What happens if a coach does not re-register?

Coaches who do not complete the required number of re-registration points or move to the next level of accreditation within the 2 year period will no longer be recognised as an accredited Coach and be removed from the current register. Non current Coaches will need to apply for Re-entry into the National Coach Accreditation Scheme, by following the re-registration procedure,

Further information contact: Michael Carlson – 04 177 464 36 mcarlsonpc@gmail.com

POINTS



UPDATE POINTS

Preliminary Coaches must attain at least 5 points through practical teaching at a recognised Pony Club activity during the 2 year period and at least 3 points must be gained from attending a Pony Club Coaching & Professional Development Course during the 2 year period.

Level One Coaches must attain at least 12 points through practical teaching at a recognised Pony Club activity during the 2 year period and at least 6 points must be gained from attendance at a Pony Club Coaching & Professional Development Course during the 2 year period.

ACTIVITY	POINTS
Coaching at an affiliated Pony Club. List eh number of days spent coaching	6
Act as a Mentor coach for a coaching applicant for a period of not less than 6 Months.	4
Coaching other than at Pony Club, on a regular basis i.e. RDA	2
Participate in NCAS refresher training or professional development course, Including examiners or coach educator workshop	6
Attend judges school/course building/technical course (run by Pony Club or EA)	4
Obtain or renew First Aid Certificate	4
Act as a demonstration rider in a coaching/judges course	3
Write an article in a magazine/newsletter on coaching riding or horse management	2
Complete TAFE or other recognised equine course at tertiary institution (If in doubt check with PCAQ NCAS Coordinator)	10
Attend a train the trainer course (TAFE, EA or private provider run). These course can be of value even if not directly related to equine topics.	4
Involvement in State, National or International Competitions as a coach (not a competitor)	3
Attend a clinic as riders or a spectator with an internationally recognised coach or a Level 3 coach. The clinic can be of one or more days and the coach must spend at least 8 hours watch and participating.	4
Examine at Pony Club C Certificate level or a higher level	4

Application for Re-registration as a PCA NCAS Coach

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Further information contact:

Michael Carlson – 04 177 464 36 mcarlsonpc@gmail.com

1 Details

First Name:

Postal Address:

Last Name:

Suburb/Town:

Pony Club:

Sate: Postcode:

2 Other Information

Home Telephone: ()

Work Telephone:

Facsimile:

Mobile Telephone:

Email:

Date of Birth: / /

3 Qualification Information

Please indicate re-registering category:
Coaching (2 year registration)

Preliminary

Level One

5 Declaration

I acknowledge and agree that:

I agree to abide by the PCA Coaches Code of Ethics below:

I acknowledge that PCAQ may take disciplinary actions against me, if I breach the code of ethics. (I understand that PCAQ providers are required in accordance with the principles of natural justice, in the vent of an allegation against me).

I acknowledge that disciplinary action against me may include de-registration from the PCA National Coaching Scheme & National Coach Accreditation Scheme (NCAS).

Signature:

Date:

6 PCAQ Authorisation (PCAQ Office USE)

On behalf of PCAQ I re-register the above person as a PCA NCAS Coach. I certify that the re-registration assessment was conducted correctly and the applicant has completed all re-registration assessment requirements as per the PCA Re-registration policy.

Signature:

Date:

PCAQ OFFICE USE ONLY

AC Approved..... Database..... Certificate..... Membership#..... Qual #.....