



# Pony Club Queensland Inc.



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ABN: 49 040 247 044

- Open Days are defined as events at which not all the participants are Pony Club members.
- All Open Days must be pre-approved and signed by your Zone Secretary prior to being forwarded to PCQ by the Club Secretary
- Clubs must print on the programme the competition rules, by-laws and conditions under which the Open Day will be held.
- Prize money may be offered.

**When holding Open Days, the following are the minimum requirements. If these requirements are not met in full, neither the organisers nor the participants will be covered by PCQ Insurance:**

- All non-members must complete and sign a Liability Declaration Form and a Day Participant Waiver prior participation.
- **All participants must comply** with equipment and dress rules of Pony Club, **specifically** with regard to **Saddlery, Helmets, Boots, Spurs and equipment.**
- Open day events are to be run to **Pony Club Rules** both general and competition  
Organisers must not sell alcohol while activity with horses is being conducted and abide by the PCQ alcohol Policy
- Judges should be PCQ instructors for gymkhana or from a list of suitably accredited Judges or Course builders for specific disciplines.
- Open Day Report Form must be returned to PCQ within 14 days of the completion of event
- Financial members of an affiliated PCQ club will be covered by all insurances providing **ALL** rules are adhered to.

**Non-members will be covered by PCQ Public Liability Insurance however there is no personal accident cover provided.**

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## Schedule of Open Days for 20.....

Club: \_\_\_\_\_ Zone \_\_\_\_\_

Club Contact Name: \_\_\_\_\_ Contact Phone Number: \_\_\_\_\_

Zone Approved: Date: \_\_\_\_\_ Signed: \_\_\_\_\_

*Zone secretary*

No.	Date of Open Day/Night	Venue	Type of Event (eg: Open Sports Day)
1.			
2.			
3.			

Please complete as much information as you can. If you are not sure of your dates, please send in the dates you do know and supply additional information when it is confirmed.