



Pony Club Association of Queensland Inc.

Pony Club House
Unit 11, 913-915 Ann Street
PO Box 2378
Fortitude Valley BC 4006

Phone: (07) 3216 1255
Fax: (07) 3216 0255
email: admin@pcaq.asn.au
www.pcaq.asn.au

ABN: 49 040 247 044

Zone Claim Form

PCAQ subsidy of 2012 Instructor Refresher School

Once again, in 2012 PCAQ will subsidise each Zone **up to a total of \$1000** to help meet the costs of running Instructor Refresher Schools.

After the school is finished, simply complete the details below and post this claim form to PCAQ, Please supply copies of receipts and invoices wherever possible. If you have conducted more than one school, just copy this form for the second school.

Conducted by ZONE: _____ **Secretary:** _____

Address: _____ **Postcode:** _____

Phone: (07) _____ **9am - 5pm**

Date of School: _____ **Venue:** _____

Name of Instructor Conducting Refresher	Discipline Instructed

Number of Candidates who attended: _____

Summary of expenses: (attach receipts if possible)

_____ \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

Total Expenditure \$ _____
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